

To increase the unity between the groups in Europe, Israel and worldwide, a solid and efficient HR department needs to be built. General purpose of the department:

- get everybody out on dissemination
- create a job 'two-ways' recruitment platform
- design a "Training Program", to push everybody to the top of their abilities
- monitor and evaluate the different processes



PLANNING

1. Setting long-term goals & objectives
2. Teams preparation
3. Develop productivity workflow
3. Write the long-term implementation plan



STAFFING

1. Build the HR-management team
2. Build the regional (language) coordinators team
3. Implement productivity workflow



Created by Donna Schaap
HR Manager - BBEU 5777
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bb.europe.hr@gmail.com
donna.bbnl@gmail.com



DESIGN

1. Do a task analysis for all available jobs
2. Create skillsets
3. (Re)Design templates
 - Job descriptions
 - Project descr.
 - Team descr.



RECRUITING

1. Develop a recruiting strategy
2. Develop a publishing platform (2 directions)
3. Design/ find recruitment tools



INTERVIEWING

1. Develop screening guidelines
2. Develop interview guidelines & templates



TRAINING

1. Analyse what knowledge and skills we are lacking
2. Develop a training program



MONITORING

1. Do research on "How To..."

